

Dear school community,

next Monday the first study groups will start with face-to-face classes at school. In the past few weeks you have heard a lot about hygiene regulations, bans on contact, distance rules, etc. in the public media and you are probably thinking about what measures we have taken at KGS Sehnde to protect the health of our students and our teachers. All of the measures and guidelines we have taken are based on the official Corona guidelines for schools and in particular on the „Nds. Rahmen-Hygieneplan Corona Schule“ - “Lower Saxony Framework hygiene plan Corona school”.

We take this responsibility very seriously, but we also expect everyone to contribute their part to protecting themselves and others.

Please read the information on the following pages carefully and discuss them together with the family. They will make our live with each other more careful and safer for the coming weeks.

Kind regards, take care of yourself and stay healthy!

Sandra Heidrich,
School Director

What measures are provided for in the school?

Entrance area:

- The school building can only be entered via the main entrance on Schulstraße.
- Every external visitor (e.g. workers or parents) must register at the entrance and receive a visitor card. We want to be able to control and track contacts within the school as well as possible.

Classrooms:

- The classrooms are redesigned according to half of the learning groups and tables and chairs are reduced.
- The seating arrangement is specified.
- The teacher area is marked and may only be entered by the teacher.
- Each sink will have a soap dispenser.
- Surface sprays will be available in every classroom to clean the tables and chairs. (More on this later.)

Building:

- The cafeteria, school café and kiosk will remain closed for the time being.
- The self-learning center and media center will temporary remain closed both for the loan and PC work.
- The game cellar is ONLY open for emergency care.
- The school playground is temporarily limited to the area between G7 / G8 - O-Trakt - C-Trakt - B-Trakt. This is necessary because the play area on the large school playground is closed and the public path leads past the canteen.

Cleaning:

- Together with the city authority of Sehnde, we have developed a hygiene plan that is based on the "Nds. Framework hygiene plan for the Corona School".
- The cleaning performance - especially of the surfaces and door handles as well as the sanitary areas - is significantly increased.

In class:

- In order to comply with the distance rules, there is neither group work nor partner work or similar cooperative forms of learning.
- The marked teacher area is only entered by the teacher
- The board belongs to the marked teacher area.
- The classroom doors usually remain open so that door handles do not have to be touched. Should this be necessary, we ask that you do this with your sleeve over your hand or your elbow if possible.

What responsibility do students and teachers have?

- Everyone who enters the school premises is responsible for themselves and their fellow human beings.
- The Ministry of Culture recommends the use of mouth-nose masks on the way to school and during the break. Of course, the relevant regulations also apply. Schools are not currently required to wear a mask.
- **Mouth-nose masks must be procured by everyone. A bandana, which is pulled over the mouth and nose, is also sufficient.**

- Everyone washes their hands thoroughly several times a day.
- Everyone pays attention to the minimum distance of 1.5 m.
- The minimum distance must be maintained at all times - even during breaks and on the way to school.
- As a rule, corridors become one-way streets. It is only in the direction indicated. Corridors are not common areas. Minimum distances must be observed
- A direct route should be selected for all movement around the building. In general, routes should be kept to a minimum.
- Rooms are only entered and exited individually.
- When entering a new classroom, your workplace (table and chair) should be cleaned using the available surface spray.
- Working materials remain in the school bag if possible.
- Eating is allowed only outside the building or on Schulstrasse.
- Only the specified Common areas are used.